



AP

Date rec'd _____

At store # _____

Rec'd by _____

EID
(If Hired)

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PERSONAL INFORMATION

Please complete all information. Use ink and print clearly, so we can get to know you!

Last Name

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First Name

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M.I.

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Current Address

City/State/Zip

Telephone # ()

Other # ()

Email

Prior Address

Other Names (so that we may verify your employment history)

Are you legally authorized to work in the US? YES NO

Federal law requires you to produce within 3 business days of hire specific documents establishing your identity and authorization for employment in the US.

Are you under 18 years of age? YES NO Have you ever worked for Trader Joe's before? YES NO

EMPLOYMENT HISTORY

Please account for the last 5 years, starting with the most recent. Complete even if you are attaching a resume.

May we contact your current employer? YES NO

COMPANY NAME	EMPLOYMENT DATES From	To
Address	Phone#	Ending Salary
Title	Supervisor's Name	
What kind of work did you do?	Why did you leave?	

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COMPANY NAME	EMPLOYMENT DATES From	To
Address	Phone#	Ending Salary
Title	Supervisor's Name	
What kind of work did you do?	Why did you leave?	

EDUCATION & SKILLS

High School: Name

City

State

Circle highest grade completed: 9 10 11 12 GED Are you still attending? YES NO

College/Technical or Trade school/or other education/training (List all whether or not degree was obtained)

Name	Address	Dates	Major	Minor	Degree completed

Describe any abilities, experience, or aptitude that you believe would be helpful in your job

JOB INTEREST

How many hours per week would you like to work?

How did you hear about Trader Joe's?

YOUR AVAILABILITY

How soon could you start working for Trader Joe's?

Shifts vary by store, starting as early as 4:00 a.m. and ending as late as 12:00 midnight. Please confirm the shift schedule needed at your store.

What is your availability?



	SUNDAY	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY
EARLIEST TIME							
LATEST TIME							

TERMS OF HIRE

PLEASE READ CAREFULLY BEFORE SIGNING:

I read and understand the Position Description and can perform the essential functions with or without a reasonable accommodation. I authorize Trader Joe's to make any necessary investigations into my personal history and authorize any former employer, educational institution, financial institution, or person I provide as a reference to supply Trader Joe's or its agents with any information concerning my background. I understand no criminal background check will be conducted until after a conditional offer of employment. In the event a criminal background check is conducted after a conditional offer of employment, Trader Joe's will not request any information regarding an applicant's arrest history that did not result in a conviction or in which there is not a pending criminal accusation. I release from liability and hold harmless any individual or agency supplying this information to Trader Joe's or its agents. I answered every question on this application completely, truthfully and correctly. I understand that if I am hired and any of the information I provided is found to be untruthful, misstated, or purposely omitted, I could lose my job. I understand bonding is a condition of hire. I understand that this application is not an offer, promise, or contract of employment, either expressed or implied. My employment would be "at will" and could be terminated by either Trader Joe's or me at any time, with or without notice or cause.

APPLICANT'S SIGNATURE (Void unless signed and dated)

DATE

MARYLAND APPLICANTS ONLY: I acknowledge that I have been advised that **UNDER MD LAW, AN EMPLOYER MAY NOT REQUIRE OR DEMAND, AS A CONDITION OF EMPLOYMENT, PROSPECTIVE EMPLOYMENT, OR CONTINUED EMPLOYMENT, THAT AN INDIVIDUAL SUBMIT TO OR TAKE A LIE DETECTOR OR SIMILAR TEST. AN EMPLOYER WHO VIOLATES THIS LAW IS GUILTY OF A MISDEMEANOR AND SUBJECT TO A FINE NOT EXCEEDING \$100.** **MASSACHUSETTS APPLICANTS ONLY:** I acknowledge that I have been advised that it is unlawful in Massachusetts to require or administer a lie detector test as a condition of employment or continued employment. An employer who violates this law shall be subject to criminal penalties and civil liability.

APPLICANT'S SIGNATURE (Void unless signed and dated)

DATE

Your application will be considered active for 14 days. For consideration after that, you must submit a new application.

AN EQUAL OPPORTUNITY EMPLOYER: We are an equal opportunity employer and do not discriminate based upon race, color, religion, sex, sexual orientation, pregnancy, marital status, national origin, citizenship, veteran status, ancestry, age (over 40), physical or mental disability, medical condition (cancer-related), gender identity or expression, genetic information including sickle cell or hemoglobin C trait, or any other consideration made unlawful by applicable federal, state, or local law.

TRADER JOE'S

CREW JOB DESCRIPTION

At Trader Joe's...unyielding Integrity is required of us all.

The most important role for the Crew is to deliver a WOW Customer Experience. The Crew creates a fun, warm and friendly shopping experience throughout the store. They share their product knowledge and enthusiasm with customers by answering questions, offering suggestions, and walking customers to products. The Crew makes sure our customers know they are welcome and cared for. The Crew are assigned to the following teams based on the daily needs of the store: Customer Experience Team, Product Team, Store Opening Team, and Store Closing Team. The Crew move between teams based on functional need.

The Crew demonstrate their commitment to our Values Guide by performing the following duties under direction of Captains and Mates:

Engages customers by:

- Greeting them, making eye contact, smiling, and saying hello.
- Educating self about products in order to share this knowledge.
- Answering questions and enthusiastically helping customers find items.
- Offering suggestions for meals and entertaining.
- Operating the cash register in a fun yet efficient manner, being respectful of customers' time.
- Bagging groceries with care.
- Helping customers out to their cars when needed.
- Promptly getting back to customers who have questions that need follow up.

Prepares the store for customers by:

- Receiving, unloading and verifying deliveries.
- Stocking shelves, regularly rotating product and recording unsaleables and returns.
- Building eye catching, informative merchandise displays.
- Exercising proper food handling procedures.
- Making the store shine - cleaning floors, bathrooms, break rooms.
- Collecting shopping carts and performing appropriate parking lot and store maintenance and upkeep.

Works as part of a team by:

- Being friendly, courteous and respectful of fellow crew members – having a positive attitude.
- Working with a sense of urgency within designated time frames.
- Seeking out new assignments and responsibilities.
- Discovering ways to improve processes.
- Arriving to work on time and ready to work at the start of their shift.
- Understands the importance of safety while performing all duties.

Additional duties may include performing the Helms role, working in the Demo station, creating signs or artwork, or ordering product as a Section Leader. All tasks are important and build upon our commitment to welcome and WOW! our customers. It is important that each crew member contributes to a great customer experience by participating in all aspects of the job.

The Crew work standing and walking throughout their shift. They use repetitive hand movements, and frequently lift weights up to 25 pounds. The Crew may occasionally lift weights from 10-50 pounds, to heights of 10 to 72 inches. They may also maneuver a 2-wheeled hand truck loaded with products weighing up to 200 pounds. Portions of the shift may be performed in temperatures around or below freezing. There may be abrupt temperature changes as the Crew moves from one environment to another. We deem regular and punctual attendance an essential part of the job.

Education: High school graduate preferred.

