

Today's date: \_\_\_\_\_



### APPLICATION FOR EMPLOYMENT

Email your completed resume to the desired Shake Shack location (see page three of PDF for email addresses).

#### Personal Information

Name: \_\_\_\_\_

Address: \_\_\_\_\_ Apt: \_\_\_\_\_ City: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Email Address: \_\_\_\_\_

How did you hear about the Shake Shack?

Internet/Ad: \_\_\_\_\_  Friend: \_\_\_\_\_

Job Placement: \_\_\_\_\_  School Job Board: \_\_\_\_\_

Other (please describe): \_\_\_\_\_

Have you applied with Shake Shack before?  Yes  No

Salary Desired: \_\_\_\_\_ When can you start work? \_\_\_\_\_

Are you looking for (please check one): Full-time?  Part-time?  How many hours? \_\_\_\_\_

Position Desired: \_\_\_\_\_

We staff our restaurant from 7am – 2am, 7 days per week. Please specify days and times that you are **NOT AVAILABLE** to work because of other commitments. This is **not** a schedule request.

Mon \_\_\_\_\_  Tue \_\_\_\_\_  Wed \_\_\_\_\_  Thu \_\_\_\_\_

Fri \_\_\_\_\_  Sat \_\_\_\_\_  Sun \_\_\_\_\_

Are you legally authorized to work in the U.S. without limitation?  
(proof of citizenship or immigration status will be required for employment)

Yes  No

Have you ever been convicted of a felony?

Yes  No

If yes, please explain: \_\_\_\_\_  
(please note: a conviction will not necessarily disqualify you from employment. Each case will be considered on its own merits)

If you are applying for a position that requires driving a vehicle, do you possess a valid driver license (issued from any state within the United States) with a clean record?

Yes  No

Are you involved in any activities or have any hobbies or interests you would like to share with us? (optional):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Work Experience**

Have you ever worked at another Union Square Hospitality Group Restaurant?

If Yes, which one: \_\_\_\_\_ Position Held: \_\_\_\_\_

Dates of employment: \_\_\_\_\_ Reason for leaving: \_\_\_\_\_

Please list your 3 most recent places of employment:

1) \_\_\_\_\_  
Name City Position Held Dates of Employment

Reason for Leaving: \_\_\_\_\_

2) \_\_\_\_\_  
Name City Position Held Dates of Employment

Reason for Leaving: \_\_\_\_\_

3) \_\_\_\_\_  
Name City Position Held Dates of Employment

Reason for Leaving: \_\_\_\_\_

**Education**

**High School**

Name of School \_\_\_\_\_ Location: \_\_\_\_\_

Graduate?  Yes  No

**College**

Name of School \_\_\_\_\_ Location: \_\_\_\_\_

Graduate?  Yes  No Degree: \_\_\_\_\_

**Culinary or Business School**

Name of School \_\_\_\_\_ Location: \_\_\_\_\_

**References**

*Please give us the name and current telephone numbers of two (2) of your past employers who can give us an accurate perspective of you as a potential employee in our company. Please do not include family members or friends.*

\_\_\_\_\_  
Business Name Supervisor's Name and Position Telephone Number

\_\_\_\_\_  
Business Name Supervisor's Name and Position Telephone Number

\*\*\*\*\*  
I understand that any omission or misrepresentation of material fact in this application may result in refusal of or separation from employment. I hereby authorize the organization to make any investigation of my background deemed necessary. Reference checks will be conducted by our organization or its agents. I further understand that employment is at the mutual consent of the employee and the organization; consequently, either the employee or the employer can terminate the employment relationship at will, for any reason, at any time, with or without cause or advance notice.

I understand I must submit documentation to your organization verifying my eligibility to work in the United States as required by the Federal Immigration Reform and Control Act of 1986. I further understand that submission of said documents must be made within 72 hours of being hired.

Signature of Applicant: \_\_\_\_\_

***Thank You for taking the time to fill out our application!***

## **Shake Shack Locations**

### **Madison Square Park**

11 Madison Avenue, New York, NY  
jobs.msp@shakeshack.com

### **Citi Field**

12301 Roosevelt Avenue, Flushing, NY 11368  
employment@shakeshack.com

### **Upper West Side**

366 Columbus Avenue, New York, NY  
jobs.upperwest@shakeshack.com

### **Upper East Side**

154 E 86<sup>th</sup>, New York, NY 10128  
jobs.uppereast@shakeshack.com

### **Theater District**

8th Ave & W 44<sup>th</sup>, New York, NY 10036  
jobs.theater@shakeshack.com

### **Miami Beach**

1111 Lincoln Rd, Miami Beach, FL 33139  
jobs.1111@shakeshack.com